

## Check-In / Entering the fairground with a vehicle

Please provide the driver who delivers your material to the fairground in Frankfurt with the most important information needed for a smooth registration process to enter the fairground with a vehicle. Fill in the checklist below and have the driver complete it with the personal data.

The following information are absolutely necessary for the registration process and are needed at the Check-In point. It helps your driver to pass through Check-In easier.

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Exhibitor / company name

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Hall-level / Stand number  
(e.g. Hall 3.0 / Stand A01)

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Size of the stand in sqm

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OPTIONAL: Logistics ordering number Messe Frankfurt  
(only necessary if you have ordered logistics services)

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Name of the driver

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Cell phone of the driver incl. country code

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License plate